

**Commission on Community Action Agencies - Telephone Conference Call
Minutes - May 17, 2011 11:00 a.m. - Administrator's Office
Iowa Department of Human Rights/ Division of Community Action Agencies
Lucas State Office Building – Des Moines, Iowa**

Commission Members participating by phone:

Joyce Hoepker Robert Tyson Anna Brown Tom Quiner

Commission Members Casting Ballot by phone because of inability to participate at 11:00:

Marc Lindeen

Commission Members not participating:

Arthur Ross Wilburn Crystal Amos Patti Brown Kevin Middleswart

DHR Staff Participating:

Bill Brand Gwen Howe Marcia Thompson

Mr. Brand hosted the telephone conference.

I. **Call to Order**

Mr. Tyson called the meeting to order at approximately 11:08.

II. **Roll Call**

Roll call was taken, a quorum was not available but Mr. Lindeen cast his vote previously by phone.

III. **Discussion of the 2011 State Weatherization Plan Amendment**

Ms. Howe explained that the State Weatherization ARRA Plan Amendment was discussed at the Commission meeting on May 13th. The amendment was distributed statewide and the public hearing was announced in the Des Moines Register on May 5th. A public hearing was held on May 16th. No one attended the public hearing and no comments were received prior to the public hearing. The amendment was necessitated by the need to transfer Weatherization ARRA funds between agencies during the two and a half year grant period. The grant was for \$80 million and \$1.7 million is to be moved between agencies so that the money will be used to weatherize as many homes as possible. The Department of Energy requires an amendment to the state plan for the reallocation of funds within the state of Iowa.

Ms. Howe answered any questions regarding the plan that arose. Mr. Tyson asked for a motion to approve the WX State Plan Amendment.

1. **Approval of the 2011 Weatherization Plan**

Ms. Hoepker moved that the Weatherization State Plan Amendment be approved as presented. Mr. Quiner seconded the motion. A roll call vote was taken:

Ms. Brown voted aye.

Ms. Hoepker voted aye.

Mr. Tyson voted aye.

Mr. Quiner voted aye.

Mr. Lindeen voted aye previously.

The motion carried.

IV. **Other Items:**

There were no other items.

VI. **Next Meeting:**

The next meeting of the DCAA Commission will be held on July 11, 2011 in conjunction with the ICAA Conference (July 11-13) in Des Moines, Iowa.

VII. **Adjournment:**

Mr. Quiner moved that the meeting adjourn. Ms. Hoepker seconded the motion. The meeting adjourned at approximately 11:13.

Respectfully submitted,

Marcia Thompson